

**Surrey Community Connections and Employment Services**

Surrey Services promoting and supporting mental health and wellbeing

(Please see organisation details on rear of form)

**Universal Referral Form**

- please complete all sections

For office use only

**Date referral received:**

**Date of first response to referral:**

**Personal Information**

Title:  Mr  Mrs  Miss  Ms  Dr  Other: .....

Gender:  Male  Female  Other  Prefer not to say

Name ..... Surname..... Date of Birth .....

Address .....

Postcode..... Tel No .....

Mobile ..... Email .....

Please tick if you DO NOT wish to be contacted by email

**Preferred contact method?**

**Reason for Referral and What would you like to achieve?**

**What do you feel we need to know about your well being and physical/mental health?**

Emergency Contact: .....

**Supporting statement (optional)**

Additional information

**Professionals Involved**

Self Referral: Yes/No Where did you hear about our service? .....

Referrer's Name: .....

Address: .....

Postcode: ..... Telephone: .....

Are you currently accessing any mental health services? Yes / No

If so, which services are you accessing? .....

**PTO**

Is there a current risk assessment available?: Yes / No (If yes, please include where appropriate)

Mental Health Professional/Organisation: ..... Tel No: .....

GP (Practice & Name): .....

Tel No: .....

Other: .....

Tel No: .....

**Ethnicity (please circle)**

<u>White</u>	<u>Mixed</u>	<u>Asian or Asian British</u>	<u>Black or Black British</u>	<u>Other ethnic group</u>
English/ Welsh/ Scottish/ Northern Irish/ British. Irish Gypsy or Irish Traveller Other white background	White & Black Caribbean White & Black African White & Asian Other mixed/ multiple background.	Indian Pakistani Bangladeshi Chinese Other Asian	African Caribbean Other Black/ African/ Caribbean. Arab	Other (any) Refused Not yet obtained

**Disability and Carer status (please circle)**

None	Physical	Visual Impairment	Hearing Impairment	Dual Sensory	Learning Disability	Autism
Are you a Carer?		Yes / No				

**Religion (please circle)**

Buddhist	Christian	Hindu	Jewish	Muslim
Sikh	Astronomy based	Scientific based	Other / None	Not willing to disclose

In accordance with the Data Protection Act 2018, all information provided on the referral form and in any further dealings with the Surrey Community Connections and Employment Services will be treated as confidential and will not be disclosed to any third party outside of the Partnership without express consent from the client.

However it is important that you understand that on occasions organisations are obliged to share certain information e.g. an individual is at risk to self or others, and may need to inform services such as Local Safeguarding of Vulnerable Adults Team; Child Protection Team; other staff; Service's Regulator(s) and other agencies. Should this need arise the Service will make every effort to discuss this with you prior to any information being shared.

Signed Client: ..... Date: .....

Signed Referrer (where appropriate): ..... Date: .....

**Please attach any relevant paperwork as appropriate**

**Please return to:**

<b>Richmond Fellowship Community Connections (East Surrey)</b> Wingfield Resource Centre St. Anne's Drive Redhill Surrey RH1 1AU  RedhillCC@RichmondFellowship.org.uk Tel: 01737 771282	<b>Art Matters (RF)</b> Parochial Hall Earlswood Road Redhill Surrey RH1 6HE  ArtMatters@RichmondFellowship.org.uk Tel: 01737 766212	<b>The Old Moat Garden Centre (RF)</b> Horton Lane Epsom Surrey KT19 8PQ  contact.moat@RichmondFellowship.org.uk Tel: 01372 731971
<b>Richmond Fellowship Employment Service - East Surrey (Redhill)</b> (Tuesday/Wednesday/Thursday) Wingfield Resource Centre St Anne's Drive Redhill Surrey RH1 1AU  Mid&WestSurreyES@RichmondFellowship.org.uk Tel: 01372 363934 or 01737 771282	<b>Richmond Fellowship Employment Service - Mid Surrey</b> Unit 4 Bradmere House Brook Way Leatherhead Surrey KT22 7NA  Mid&WestSurreyES@RichmondFellowship.org.uk Tel: 01372 363934	<b>Richmond Fellowship Employment Service - West Surrey &amp; NE Hants</b> 2 <sup>nd</sup> Floor Laser House 75/79 Guildford Street Chertsey Surrey KT16 9AS  Mid&WestSurreyES@RichmondFellowship.org.uk Tel: 01932 910942
<b>Safe Haven Redhill Richmond Fellowship East Surrey</b> Wingfield Resource Centre St. Anne's Drive Redhill Surrey RH1 1AU <a href="https://www.facebook.com/SafeHavenRedhill/">https://www.facebook.com/SafeHavenRedhill/</a> (6pm-11pm daily only) <b>No referral needed</b>		